



McBride Community Forest Corporation

POLICY - Grant Applications

Adopted: November 30, 2009

Amended: March, 2018

The McBride Community Forest Corporation (MCFC) will support community activities that have a positive impact on the quality of life in the footprint of the MCFC. Priority will be given to activities that impact a large number of residents.

Regulations

1. The Board of the MCFC has an annual budget of \$5,000.00 for grant applications. Except for the Secondary School Scholarship of \$1,500.00.
2. The Annual budget for grant applications will be divided into two equal portions for consideration of grant applications in a fall and a spring intake.

Fall Intake	Spring Intake
Application deadline: January 31	Application deadline: July 31
Application review: February/March	Application review: August/September
To Board: April	To Board October

3. Monies not allocated in the Fall intake will be carried over to the Spring intake.
4. Monies not allocated during a fiscal period may be added to a subsequent year to provide for a legacy fund.
5. The amount of funds available will be provided to applicants upon request.
6. The MCFC Board has the authority to recommend approval of all or part of a grant application.
7. The MCFC Board has the authority to invite community members to assist in the review process to gain a broader view of the applications (Ex. If the committee received lots of arts applications, the committee may invite members of RVACC for additional input). Invitations are at the sole discretion of the Board.
8. Applications must be submitted using the MCFC Grant Application Form (Appendix A)
9. Applications will be evaluated on the information provided on the MCFC Grant Application Form. The MCFC Board may request additional clarification from an applicant if required.
10. Applicants will be informed in writing in April or October of the decisions of the Board.

This policy provides the MCFC the opportunity to support projects by merit based on funds available.

Appendix A

McBride Community Forest Corporation Grant Application Form

Date: _____

Contact information of Applicant: Person to contact regarding this application.

Name: _____

Address: _____

Phone: _____

Organization: _____

Proposal: Describe your project/event/activity and indicate how it will positively impact the quality of life in the community.

Additional Details: If this is an event/activity give date, time etc.

Number of people who will benefit:

Provide an estimate of the number of people that will benefit from this project. _____

Project Budget: Include a detailed budget and provide details of all funding support for the project.

Amount Requested: _____ **Date Needed:** _____

Additional Information: Please provide any additional information that you feel will support your application. Additional information may be attached.

Applicant Signature